



**CONTRACTOR INSTALLED GAS CASING AND/OR TRENCH AGREEMENT  
THIS FORM TO BE COMPLETED PRIOR TO APPROVAL OF PLANS BY GRU**

**Applicant Name:** \_\_\_\_\_

**Development Name:** \_\_\_\_\_

(The Project)

The Contractor named above agrees to install gas casing and/or trench for the use of the City of Gainesville/Gainesville Regional Utilities, (GRU) in providing services to the new development. GRU Gas has developed price schedules with the majority of the contractors working in our service area. These prices will be utilized to reimburse the contractor for gas casing installations. Should a developer utilize a contractor that has not submitted pricing to GRU Gas, this form shall be completed. Additionally, this form will be utilized to establish pricing for joint trench installations.

The City of Gainesville/Gainesville Regional Utilities, (GRU) owns and operates public utilities defined in this agreement as water distribution, reclaimed water distribution, wastewater collections systems, electric and gas transmission and distribution systems, and communication services.

In consideration of these facts and the mutual promises set out in this Agreement, the parties agree to the following:

**A: APPLICANT'S OBLIGATIONS:**

1. The Contractor hereby agrees to install casing and/or excavate trench as specified in marked plans supplied by GRU. The casing shall be capped PVC Schedule 80 (min.), and an electronic locator device (provided by GRU) shall be buried next to the casing. Marker Tape (provided by GRU) shall also be installed.
2. Upon completion of the installation, the Contractor shall submit an invoice for the work performed. The invoice submitted shall be based on the incremental cost schedule included herein and be itemized indicating the casing size and lengths and trench length if appropriate. (See Page 3: "CONTRACTOR INSTALLED GAS CASING AND/OR TRENCH INSTALLATION PAYMENT REQUEST" which can be submitted with invoice).
3. As often as practical, gas facilities will be installed in the same trench with electric, telephone and cable (Joint Trench). The trench will be excavated and back-filled to GRU specification. GRU will reimburse the contractor for the gas portion of the trench at the mutually agreed upon, predetermined rates. In areas where joint trench is not practical, GRU Gas will typically provide the trench for gas facilities. Should GRU decide to utilize the developer's contractor for trenching under these circumstances, GRU will negotiate rates with the contractor.
4. For coordination purposes, the Applicant shall have drafted into the Civil Engineer's plans the GRU designated gas casings at no cost to GRU.

**B: GAINESVILLE REGIONAL UTILITIES OBLIGATIONS:**

1. Upon receipt of the invoice, GRU shall make payment to the Contractor within 30 working days. In the event that GRU believes that any of the charges are incorrect or invalid, GRU shall notify the Contractor, within 10 working days, as to which charges are being disputed. GRU may withhold payment for any disputed charges until the Contractor provides sufficient justification or additional information required to validate such charges. GRU shall have total discretion as to the appropriateness of the charges.

2. GRU shall pay to the Contractor in the incremental cost associated with the installation of the GRU gas casing and/or trench computed in accordance with the following incremental cost schedule:

- a. 2" casing installed with marker tape \$ \_\_\_\_\_ per foot
- b. 4" casing installed with marker tape \$ \_\_\_\_\_ per foot
- c. 6" casing installed with marker tape \$ \_\_\_\_\_ per foot
- d. Gas portion of joint trench \$ \_\_\_\_\_ per foot
- e. Densities \$ \_\_\_\_\_ each

3. GRU may inspect casing installation work performed by the Contractor at any time during construction or after completion. To the extent that any GRU gas casing is not installed in conformance with applicable requirements, the Contractor will cause the necessary repairs to be made within 30 days of receipt of notice of non-conformance.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_.

**APPLICANT OR AUTHORIZED REPRESENTATIVE**  
(Letter of Authorization to GRU required  
if not signed by Applicant)

**CITY OF GAINESVILLE**  
**GAINESVILLE REGIONAL UTILITIES**

By: \_\_\_\_\_  
(please print)

By: \_\_\_\_\_  
(please print)

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



**CONTRACTOR INSTALLED GAS CASING AND/OR TRENCH  
INSTALLATION PAYMENT REQUEST**

Project Name \_\_\_\_\_

Contractor \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

**REIMBURSEMENT CALCULATION**

- a. 2" casing installed with marker tape \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- b. 4" casing installed with marker tape \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- c. 6" casing installed with marker tape \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- d. Gas portion of joint trench \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_
- e. Densities \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_

**TOTAL REIMBURSEMENT REQUESTED \$ \_\_\_\_\_**

Submit invoice to:  
 Anthony Hewitt, P.E.  
 GRU Gas T & D Manager  
 Gainesville Regional Utilities  
 3805 NW 97 Blvd.  
 P.O. Box 147117, Station S-G45  
 Gainesville, Florida 32614-7117  
 Bus. 352-334-3600 Ext. 6020  
 Fax. 352-334-2554  
 Cell. 352-316-1421  
 E-mail. hewittad@gru.com