

SIGN APPROVAL INSTRUCTIONS

Gainesville Regional Utilities, Real Estate Division, PO Box 147117, Gainesville, FL 32614-7117

- 1. Complete all required sections of the Sign Approval Form "Owner/Applicant Information" and "Location of Proposed Sign"
- 2. Attach the following (PDF Format):
 - A general location map
 - > An 11 x 17 or 8 $\frac{1}{2}$ x 14 size scaled drawing of the sign installation including:
 - The location of proposed installation(s)
 - Clearly labeled and dimensioned
 - Plan View and Typical Cross Section(s)
 - All existing structures and/or utilities (underground and overhead) **
 - clearly labeled and dimensioned including the limits of property
 - including pipelines, conduits, cable, manholes, valves, fire hydrants, poles, guys
 - storm water facilities size, type, material, top and invert elevations
 - Distance(s) from proposed installation to existing utilities **
 - Boundaries of existing easements (i.e. Public Utility Easements, Ingress/Egress Easements)**
 - Any other data to assist the processing of the application.

**Information to be provided, when possible

- 3. Failure to include any requested information may cause the approval request to be returned for further information prior to consideration.
- 4. Research, field checks and approval normally take approximately five to seven (5 7) business days for completion.
- 5. Comments will be returned to the Alachua County Codes Enforcement Department and the Applicant.

Email the completed form and drawing(s) to:

GRU Real Estate Division realestate@gru.com

Phone (352) 393-1220 Fax (352) 334-2989



SIGN APPROVAL FORM

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	OW	NER/APPL		NFOR	MATION	
Applicant's Name:			E-Mail Address:			
Company:			Phone Number:			
Address:			Fax Number:			
City:	State:	Zip:	County Permit App#:			
Property Owner:			County App Date:			
	L		F PROP	OSE	D SIGN	
Property Addre						
Tax Parcel #			Section:		Township:	Range:
Use Descriptio	n:					·
GRU USE ONLY						
Review: APPROVED AS SUBMITTED						
	APPROVED WITH CONDITIONS					
Comments:						
Signature:				Date:		
Name:				Title:		