

## **Application for Review of Encroachment and/or Release of Easement**

When property is bought or sold, periodically encroachments on easements are discovered through a survey. Since encroachments create a cloud on the title, GRU is often requested to release all or a portion of it's interest in the encroached utility easement in order to clear the title.

The process of reviewing an existing or proposed encroachment and/or releasing easements can be problematic and time consuming. Therefore, GRU established the Review of Encroachment/Release of Easement procedure in an effort to recover the cost associated with research, review, utility locations and preparation of legal documents. Instead of asking all of the rate payers to bear the cost of these services, the cost is covered by the individual or company benefiting from the review and/or release of the encroachment.

In order to begin GRU's process for reviewing encroachments and/or handling requests to release our interest in a utility easement, the Request for Review of Encroachment application must be filled out and turned in to the GRU Real Estate Division. At that time, a survey showing the encroachment in relation to the affected easement and the application fee (currently \$300) must also be submitted. If utility relocation is required as a result of property development or encroachments discovered through this process, it will be at the property owner's expense. Any legal descriptions as required for the preparation of a release of easement document, must be provided by the owner.

This process will allow GRU to continue to provide safe and reliable service to its customers. Please feel free to contact the Real Estate Division at 334-3400 ext. 1221 with questions or comments regarding the release of easements.

# Application to Request Review of Encroachment and/or Release of Easement

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Description of encroachment or reason for review: \_\_\_\_\_

Location of easement on property: \_\_\_\_\_

Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_ Tax Parcel No. \_\_\_\_\_  
Subdivision: \_\_\_\_\_

Current Owner of land where easement is located: \_\_\_\_\_

Phone Number: \_\_\_\_\_

The following attachments must be submitted with the application. Failure to include any of the requested information may result in the application be returned.

- A survey showing the property boundaries, the existing easement and/or existing or proposed encroachment within the easement.
- A check or money order in the amount of \$300, made payable to Gainesville Regional Utilities

All GRU departments must review each request to determine the location and/or existence of electric, water, sewer, gas, or communication utility facilities.

Within 10 working days of receipt of your request you will be notified of approval or denial.

If approved, the GRU Real Estate Division will prepare all necessary documents for approval and signature. Any legal descriptions as required for release of easement must also be provided to GRU by the property owner.

Please return to: Gainesville Regional Utilities  
Real Estate Division  
P.O. Box 147117 – Station A130  
Gainesville, Florida 32614-7117  
(352)334-3400 ext. 1221

Received By:	Survey Attached: YES NO	Fee Received: YES NO
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